Care providers and educators working in the field of Early Care and Education in the state of Georgia must obtain a minimum of 10 clock-hours of professional learning per year according to state regulations. Funded through the Department of Early Care and Learning (DECAL), the Training Approval System, housed at The University of Georgia, approves trainers and training entities as well as each individual training that can be offered for credit. In doing so, a series of qualifications to become a trainer have been developed, including trainer levels that require up to 75 hours of professional learning to maintain state approval. This ongoing continuing education can be in topics related to course content, adult learning adult education, and/or program planning.

Due to a lack of accessible and affordable professional development in adult education, adult learning, and program planning, trainers have historically fulfilled their professional learning requirements through courses focused on content topics designed for childcare program administrators and teachers. The outcome is that often mediocre training offerings remain that way. Little has been done to increase the approved trainers’ knowledge and skills in designing, developing, delivering, evaluating, and improving the quality and effectiveness of the trainings they offer.

**ARTIFACTS**

The artifacts provided here include a report on a program management project and a PowerPoint presentation developed to summarize the project for LT8150 Managing Instructional Technology Projects. The project proposed a program leading to the development of 3 one-hour asynchronous online courses related to adult learning, adult education and/or program development. Ten thousand dollars in seed money and a lot of volunteer hours were counted on to survey trainers, develop topics, and evaluate offerings with an eye toward building a self-sustaining system for the trainers’ professional learning.